

# PUBLIC LIBRARY DISTRICT BOARD – TRUSTEE

## Public Library District

### NOMINATION PAPERS

**Petitions:** Nonpartisan ([SBE Form P-4](#))

**Statement of Candidacy:** Nonpartisan ([SBE Form P-1A](#))

**Loyalty Oath (optional):** All candidates ([SBE Form P-1C](#))

**Statement of Economic Interests:** Filed with the county clerk of the county in which the principal office of the unit of local government with which the person is associated is located. (5 ILCS 420/4A-106)

**Fair Campaign Practices Act (voluntary):** Filed with the State Board of Elections or the county clerk.

### QUALIFICATIONS

Qualified elector of the library district with one-year residency in the library district at the time nomination papers are filed. (75 ILCS 16/30-20(d))

A person is not eligible to serve as a library trustee who, at the time of filing nomination papers, is in arrears in the payment of a tax or other indebtedness due to the library district or has been convicted in any court located in the United States of any infamous crime, bribery, perjury, or other felony. (75 ILCS 16/30-20(e))

### SIGNATURE REQUIREMENTS

A number of qualified voters residing in the district equivalent to at least 2% of the votes cast at the last election for library trustees, or 50, whichever is less. (75 ILCS 16/30-20(a))

### FILING DATES

December 14-21, 2020 (not more than 113 nor less than 106 days prior to the consolidated election).

### WHERE TO FILE

With the Library District Secretary.

### TERM

7 Trustees: 6-year terms. The library board may, by resolution, change to 4-year terms. (75 ILCS 16/30-10)

### TERM BEGINS

The third Monday of the month (May 17, 2021) following the regular election of trustees. (75 ILCS 16/30-10, 30-40)

Within 74 days after their election or appointment, the incumbents and new trustees shall take their oath of office and meet to organize the board. (75 ILCS 16/30-40(a))

# ELECTION CALENDAR AT A GLANCE

## CONSOLIDATED ELECTION - APRIL 6, 2021

<b>September 22, 2020</b>	<b>PETITION CIRCULATION</b>
	First day to circulate petitions for independent and new political parties, as well as for nonpartisan offices (90 days before last day to file).
<b>November 21, 2020</b>	<b>PUBLICATION - TOWNSHIP CAUCUS</b>
	Last day the township board shall publish a notice stating the time and location of the caucus for each political party.
<b>November 22, 2020</b>	<b>PUBLICATION - MULTI-TOWNSHIP CAUCUS</b>
	Last day the multi-township central committee shall publish a notice stating the time and location of the caucus for each political party.
<b>November 27, 2020</b>	<b>PUBLICATION - MUNICIPAL CAUCUS</b>
	Last day for municipal clerk to publish notice of municipal caucus in municipalities with population over 500 (in municipalities with a population of under 500, notice shall be given by municipal clerk posting the notice in three of the most public places in the municipality).
<b>December 1, 2020</b>	<b>TOWNSHIP CAUCUS</b>
	Date on which the Township Caucus shall be held (in those townships which have not adopted the primary system).
<b>December 2, 2020</b>	<b>MULTI-TOWNSHIP CAUCUS</b>
	Date on which the Multi-township Caucus shall be held.
<b>December 7, 2020</b>	<b>MUNICIPAL CAUCUS</b>
	Date on which the Municipal Caucus shall be held (in municipalities under 5,000 population) which have established political parties
<b>December 14, 2020</b>	<b>CONSOLIDATED ELECTION CANDIDATE FILING BEGINS</b>
	First day for new political party, nonpartisan, and independent candidates to file nomination papers
	<b>CAUCUS CERTIFICATE OF NOMINATION</b>
	First day established political party caucus certificates of nomination may be filed in the office of the local election official.
<b>December 21, 2020</b>	<b>CONSOLIDATED ELECTION CANDIDATE FILING ENDS</b>
	Last day for new political party, nonpartisan, and independent candidates to file nomination papers.
	<b>CAUCUS CERTIFICATE OF NOMINATION</b>
	Last day established political party caucus certificates of nomination may be filed in the office of the local election official.
<b>December 29, 2020</b>	<b>OBJECTIONS</b>
	Last day to file objections to nominating petitions of new political party, nonpartisan, and independent candidates.

**CONSOLIDATED ELECTION - APRIL 6, 2021**

**CANDIDATES** for **Library Trustee** offices will need the following required signatures for their petitions:

<b><u>NAME OF LIBRARY DIST:</u></b>	<b><u>2017 BALLOTS CAST:</u></b>	<b><u>SIGNATURE REQUIREMENTS MINIMUM:</u></b>
St. Elmo Public Library District	709	14
Evans Public Library District	1139	22

**Signature Requirements - Petitions must be signed by a number of qualified voters residing in the district equivalent to at least 2% of the votes cast at the last election for library trustees, or 50, whichever is less. (75 ILCS 16/30-20)**

# CANDIDATE CHECKLIST

- Meet **residency, age, and other qualifications** for the specific office
  
- File paperwork with the **SBE Campaign Disclosure division** or the **Federal Election Commission** regarding finances (if needed)
  
- File a notarized **Statement of Candidacy** including (but not limited to):
  - Your name
  - Your address
  - Office sought
  - Party
  - Office location (for example, the district or county)
  - Date of the election
  
- File a **Statement of Economic Interests receipt** (does not apply to federal offices or political party offices)
  
- File a **Loyalty Oath** (
  
- File a **Code of Fair Campaign Practices**
  
- File notarized **petition sheets** with the required number of signatures, numbered consecutively starting with the number "1"
  
- Include **Certificate of Deletions** with petitions, numbered consecutively starting with the number "1" (if applicable)
  
- Fill out **data entry card** (for people who file with the State Board of Elections) and place on top of nominating petition packet (does not need to be attached to packet)
  
- File with the appropriate** election authority (see specific office in this guide for details)

**Note:** This checklist is not binding and should not be construed as sufficient argument in response to any objection or legal argument. If you have further questions, you may contact the division of Election Operations at the State Board of Elections or your legal counsel.

**STATEMENT OF CANDIDACY**

**NONPARTISAN**

<b>NAME:</b>	<b>OFFICE:</b>  A Full Term is sought, unless an unexpired term is stated here: ____ year unexpired term
<b>ADDRESS – ZIP CODE:</b>	<b>CITY, VILLAGE OR SPECIAL DISTRICT:</b>

If required pursuant to 10 ILCS 5/7-10.2, 8-8.1 or 10-5.1, complete the following (this information will appear on the ballot)

FORMERLY KNOWN AS \_\_\_\_\_ UNTIL NAME CHANGED ON \_\_\_\_\_  
(List all names during last 3 years) (List date of each name change)

STATE OF ILLINOIS )  
 ) SS.  
County of \_\_\_\_\_ )

I, \_\_\_\_\_ being first duly sworn (or affirmed), say that I reside at \_\_\_\_\_, in the City, Village, Unincorporated Area of \_\_\_\_\_

(if unincorporated, list municipality that provides postal service) Zip Code \_\_\_\_\_, in the County of \_\_\_\_\_, State of Illinois; that I am a qualified voter therein, that I am a candidate for Nomination/

Election to the office of \_\_\_\_\_ in the \_\_\_\_\_ (Name of City, Village or Special District)

to be voted upon at the election to be held on \_\_\_\_\_ (date of election) and that I am legally qualified to hold such office and that I have filed (or I will file before the close of the petition filing period) a Statement of Economic Interests as required by the Illinois Governmental Ethics Act and I hereby request that my name be printed upon the official ballot for Nomination/Election to such office.

\_\_\_\_\_  
(Signature of Candidate)

Signed and sworn to (or affirmed) by \_\_\_\_\_ before me, on \_\_\_\_\_  
(Name of Candidate) (insert month, day, year)

(SEAL)

\_\_\_\_\_  
(Notary Public's Signature)

# Statement of Economic Interest +

can be picked up &  
filed in County Clerks  
office.

\_\_\_\_ATTACH TO PETITION\_\_\_\_

10 ILCS 5/7-10.1

Suggested  
Revised July, 2004  
SBE No. P-1C

**LOYALTY OATH**  
**(OPTIONAL)**

United States of America            )  
  )  
State of Illinois                    )        SS.

I, \_\_\_\_\_, do swear (or affirm) that I am a citizen of the United States and the State of Illinois, that I am not affiliated directly or indirectly with any communist organization or any communist front organization, or any foreign political agency, party, organization or government which advocates the overthrow of constitutional government by force or other means not permitted under the Constitution of the United States or the Constitution of this State; that I do not directly or indirectly teach or advocate the overthrow of the government of the United States or of this State or any unlawful change in the form of the governments thereof by force or any unlawful means.

\_\_\_\_\_  
(Signature of Candidate)

Signed and sworn to (or affirmed) by \_\_\_\_\_ before me,  
(Name of Candidate)

on \_\_\_\_\_  
(insert month, day, year)

\_\_\_\_\_  
(Notary Public's Signature)

(SEAL)



## **STATE BOARD OF ELECTIONS STATE OF ILLINOIS**

### **ARTICLE 29B FAIR CAMPAIGN PRACTICES ACT**

**10 ILCS 5/29B-5. Purpose.** The Legislature hereby declares that the purpose of this Article is to encourage every candidate for public office in this State to subscribe to the Code of Fair Campaign Practices. It is the intent of the Legislature that every candidate for public office in this State who subscribes to the Code of Fair Campaign Practices will follow the basic principles of decency, honesty and fair play in order to encourage healthy competition and open discussion of issues and candidate qualifications and discourage practices that cloud issues or unfairly attack opponent. (Source: P.A. 86-873.)

**10 ILCS 5/29B-10. Code of Fair Campaign Practices.** At the time a political committee, as defined in Article 9, files its statement of organization, the State Board of Elections, in the case of a state political committee or a political committee acting as both a state political committee and a local political committee, or the county clerk, in the case of a local political committee, shall give the political committee a blank form of the Code of Fair Campaign Practices and a copy of the provisions of this Article. The State Board of Elections or county clerk shall inform each political committee that subscription to the Code is voluntary. The text of the code shall read:



## **CODE OF FAIR CAMPAIGN PRACTICES**

There are basic principles of decency, honesty, and fair play that every candidate for public office in the State of Illinois has a moral obligation to observe and uphold, in order that, after vigorously contested but fairly conducted campaigns, our citizens may exercise their constitutional right to a free and untrammelled choice and the will of the people may be fully and clearly expressed on the issues.

**THEREFORE:**

- (1) I will conduct my campaign openly and publicly, and limit attacks on my opponent to legitimate challenges to his record.
- (2) I will not use or permit the use of character defamation, whispering campaigns, libel, slander, or scurrilous attacks on any candidate or his personal or family life.
- (3) I will not use or permit any appeal to negative prejudice based on race, sex, sexual orientation, religion or national origin.
- (4) I will not use campaign material of any sort that misrepresents, distorts, or otherwise falsifies the facts, nor will I use malicious or unfounded accusations that aim at creating or exploiting doubts, without justification, as to the personal integrity or patriotism of my opposition.
- (5) I will not undertake or condone any dishonest or unethical practice that tends to corrupt or undermine our American system of free elections or that hampers or prevents the full and free expression of the will of the voters.
- (6) I will defend and uphold the right of every qualified American voter to full and equal participation in the electoral process.
- (7) I will immediately and publicly repudiate methods and tactics that may come from others that I have pledged not to use or condone. I shall take firm action against any subordinate who violates any provision of this Code or the laws governing elections.

I, the undersigned, candidate for election to public office in the State of Illinois or chairman of a political committee in support of or opposition to a question of public policy, hereby voluntarily endorse, subscribe to, and solemnly pledge myself to conduct my campaign in accordance with the above principles and practices.

\_\_\_\_\_  
Date

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Office Sought

\_\_\_\_\_  
(Print Name)

\_\_\_\_\_  
Date of Election

\_\_\_\_\_  
Name of Political Committee

