

AGENDA FOR FAYETTE COUNTY BOARD MEETING
Tuesday, March 13, 2018
FAYETTE COUNTY COURTHOUSE, COURTROOM A
221 S. SEVENTH STREET, VANDALIA, IL
MEETING BEGINS 7:00 P.M.

Meeting called to order at 7:00 P.M.

Pledge of Allegiance

Roll Call of Board Members

Public Comment (Identify & State Concern)

Roll Call of Department Heads & Reports

Approval of Prior Board Minutes from February 13, 2018

County Board Committee Reports

Administrator Report

CONSENT AGENDA: A single vote to approve the following items:

1. Reappointment of Gary Bartels, to serve as Trustee for the St Elmo Fire Protection District, for a Term of 3 years, ending the first Monday in May 2021.
2. Motion To: Approve the low bids from the Motor Fuel Tax letting held on March 5, 2018 for road oil and materials. The letting was for the County and various Road Districts.
3. Resolution 2018-03-13-A: A Resolution to Appropriate Motor Fuel Tax funds for the payment of the County Engineer's salary and expenses from May 1, 2018 to April 30, 2019.
4. Resolution 2018-03-13-B: A Resolution to Approve the "Local Agency Agreement" and related "Addenda" with the Illinois Department of Transportation to replace the structure 2 1/2 miles northwest of Wright's Corner, on 1920E, in Loudon Township. Section 10-08125-00-BR

5. Ordinance 2018-03-13-C: An Ordinance to Provide for Public Transportation in Fayette County for fiscal year 2019, beginning July 1, 2018 and ending June 30, 2019 and an intergovernmental agreement that designates Shelby County as "Primary Participant" and the receiver of Section 5311 and Downstate Public Transportation Act Funds. It further allows Shelby County to disburse funds to C.E.F.S. as Administrator and Service Provider.

CLAIMS CONSENT AGENDA: A single vote to approve the following items:

1. Motion's to Approve Claims & Payroll from February 14, 2018 to March 13, 2018.
2. Motion's to Approve Building & Grounds Claims as read.
3. Motion's to Approve Purchasing & Printing Claims as read.
4. Motion's to Approve Fayette County EMA Claims as read.
5. Motion's to Approve Fayette County Highway Department Claims as read.
6. Motion's to Approve County Board Member's Pay.

Board Member's Comments and Non-action items.

Adjournment

IF NECESSARY, AN ADDITIONAL AGENDA WILL BE PROVIDED BEFORE THIS MEETING.

Fayette County Board

March 13, 2018

Convene

Chairman Jeffrey E. Beckman called the County Board of Fayette County and State of Illinois regular session meeting to order in Courtroom A at the Fayette County Courthouse, 221 South Seventh Street, Vandalia, Illinois, on March 13, 2018, at 7:00 PM. Attendance: Jenny (Austin) Waggoner, Present; Jacob Harris, Present; Jeffrey E. Beckman, Present; John C. Daniels, Jr., Present; Chad Austin, Present; Glen W. Daniels, Present; Dean J. Bernhardt, Present; Mark Isaiah, Absent; Keith Cole, Absent; Darrell Schaal, Present; Bryce Kistler, Present; Glenn L. Gurtner, Present; Glenda Bartels, Present; Wade Wilhour, Present. The Board met for the following purposes:

1. To consider and allow claims and bills against the County
2. For the purpose of transacting any and all other business that may properly be presented to the County Board

The meeting opened with the Pledge to the Flag.

Public Comment

None.

Roll Call of Department Heads

David Hejl, Coroner, Present; Rhonda Andrews, Health Dept. Administrator, Absent; Joshua Morrison, States Attorney, Present; Rose Hoover, Treasurer, Present; William Starnes, Public Defender, Absent; Chris Smith, Sheriff, Present; Cindi Lotz, Supervisor of Assessments, Present; Julie Wollerman, ROE, Absent; Michael Maxey, Highway Dept. Administrator, Present; Meredith Stewart, Probation, Absent; Kendra Craig, EMA Coordinator, Present; Kathy Emerick, Circuit Clerk, Absent; Vicky Conder, Clerk/Recorder, Present.

Others Attending Meeting

Larry Halleman, FCSD; Beth Marts, CIPT; Rich Bauer, Leader-Union.

Approval of Prior Minutes

Dean J. Bernhardt made a motion to approve prior commission minutes dated 2/13/18 7:00 PM. Bryce Kistler seconded the motion. The motion was passed by vote.

Department Head Reports

David J. Hejl, Coroner, submitted a written report. See **Exhibit A** for detailed information. Chris Smith, Sheriff, submitted a written report. See **Exhibit B** for detailed information. Kendra Craig, EMA Coordinator, submitted a written report. See **Exhibit C** for detailed information.

County Board Committee Report

None.

Administrator Report

None.

Re-Appointment-Trustee St. Elmo Fire Protection District

Jacob Harris made a motion to reappoint Gary Bartels as Trustee to the St. Elmo Fire Protection District for a term of three years ending the first Monday in May 2021. John C. Daniels, Jr. seconded the motion. The motion passed by vote.

Motion/Vote - Motor Fuel Tax Letting

Jacob Harris made a motion to approve the low bids from the Motor Fuel Tax Letting held on March 5, 2018, for road and oil materials. The Letting was for the County and various Road Districts. John C. Daniels, Jr. seconded the motion. The motion passed by vote.

Resolution 2018-03-13-A

Darrell Schaal made a motion to approve the following items:

Resolution 2018-03-13-A: A resolution to appropriate Motor Fuel Tax funds for the payment of the County Engineer's salary and expenses from May 1, 2018, to April 30, 2019. Glen W. Daniels seconded the motion. The motion passed by vote.

Resolution 2018-03-13-B

Jacob Harris made a motion to approve the following items:

Resolution 2018-03-13-B: A resolution to approve the "Local Agency Agreement" and related "Addenda" with the Illinois Department of Transportation to replace the structure 2 1/2 miles northwest of Wright's Corner, on 1920 East, in Loudon Township, Section 10-08125-00-BR. John C. Daniels, Jr. seconded the motion. The motion passed by vote.

Ordinance 2018-03-13-C

Bryce Kistler made a motion to approve the following items:

Ordinance 2018-03-13-C: An ordinance to Provide for Public Transportation in Fayette County for fiscal year 2019, beginning July 1, 2018, and ending June 30, 2019, and an intergovernmental agreement that designates Shelby County as "Primary Participant" and the receiver of Section 5311 and Downstate Public Transportation Act Funds. It further allows Shelby County to disburse funds to C.E.F.S. as Administrator and Service Provider. Dean J. Bernhardt seconded the motion. The motion passed by vote.

CLAIMS & PAYROLL

1	Platinum Technology Resources	2018 Amended Ballots-Co Clk	\$	2,881.00
2	Hoover, Rose	Postage-Treasurer	\$	129.52
3	Ricoh USA, Inc.	Copier-Ch Judge	\$	200.05
4	Sidwell Company	2018 Spring Flight Project-S of A	\$	1,219.72
5	Ricoh USA, Inc.	Copier-Co Clerk	\$	206.72
6	Konica Minolta	Copier-S of A	\$	249.80
7	Pearson, Amanda	Transcript-States Atty	\$	36.00
8	Imagina This! Marketing Group	Website Hosting Fee-Ch Judge	\$	300.00
9	Burrell Business Systems	Typewriter Repair-Co Clk	\$	3.14
10	SHS St. Anthonys Hospital	Autopsy, X-Rays-Coroner	\$	2,834.87
11	Sidwell Company	Annual Webhosting Fee-S of A	\$	4,560.00
12	Sidwell Company	2018 Aerial Photo Contract-S of A	\$	632.67
13	Konica Minolta	Copier-Sheriff	\$	232.25
14	Warren, Jamie	Reimburse supplies-Ch Judge	\$	18.10
15	Konica Minolta	Copier-Probation	\$	307.00
16	Great Lakes Lab	Drug Test Confirmations-Probation	\$	122.00
17	Fay Cir Clk Child Support Fund	Reimburse fund for postage-Cir Clk	\$	51.65

18	Morrison, Joshua	Reimburse Office Supplies-States Atty	\$	157.83
19	Morrison, Joshua	Reimburse Adobe Download-States Atty	\$	319.18
20	TVC Tech, Inc.	E-filing work stations-Cir Clk	\$	848.33
21	Motorola Solutions-Starcom	Communication w/ State-Sheriff	\$	36.00
22	Konica Minolta	Copier- S of A	\$	249.80
23	Palmer, Kira	Reg Fee 'Coping w/ Stress'-States Atty	\$	25.00
24	Palmer, Kira	Mileage/Meal IVAA Conf-States Atty	\$	215.72
25	Darnell, Joe	Meals on Transport-Sheriff	\$	15.02
26	Schulte, Rebecca	Reimburse supplies-Ch Judge	\$	18.96
27	Technology Mgt Revlv Fund	LEADS-Sheriff	\$	483.60
28	Correct Care Solutions LLC	Monthly Medical-Sheriff	\$	6,216.85
29	Axis Forensic Toxicology	Drug/Alcohol Panel-Coroner	\$	475.00
30	TopSoil Forensic Pathology	Autopsy-Coroner	\$	1,200.00
31	Starnes, William	Travel Reimbursement-Pub Defender	\$	71.28
32	Starnes, William	Reimburse Supplies-Pub Defender	\$	32.65
33	Elite Interpreting	Interpreter-Cir Clk	\$	1,326.50
34	Hejl, David	Mileage-Coroner	\$	315.36
35	Bellwether LLC	March 2018-Gen Admin	\$	7,000.00
36	Total Court Services	GPS Monitoring-Probation	\$	525.00
37	Wellness Loft	Contractual Services-Probation	\$	7,012.91
38	Visa	Conf Registration-Probation	\$	1,035.00
39	Robertson, Isaac	Mileage-Probation	\$	123.12
40	Robertson, Isaac	Meals while at training-Probation	\$	11.00
41	Rural Med	Autopsy Transport-Coroner	\$	136.00
42	Killian & Assoc	Evaluation-Cir Clk	\$	3,329.15
43	Konica Minolta	Copier-Probation	\$	83.91
44	Konica Minolta	Copier-S of A	\$	126.81
45	Konica Minolta	Copier-S of A	\$	435.98
46	Konica Minolta	Copier-Sheriff	\$	141.46
47	Effingham Co Probation	Prob Solve Court-Probation	\$	363.76
48	Effingham Co Probation	Prob Solve Court-Probation	\$	112.00
49	First National Bank of Vandalia	Feb 2018 Direct Deposit-Co CLK	\$	20.90
50	IL Property Assmt Institute	Course Fee/Cont'd Ed-S of A	\$	340.00
51	DIV Vital Records	Certified Death Cert-Co CLK	\$	56.00
52	IACO	One Day Reg Fee-S of A	\$	90.00
53	American Screening	Drug Testing Supplies-Probation	\$	337.00
54	Parks, Ryan	Mileage-Probation	\$	27.54
55	Fay Co Sheriff Dept	Contractual Services-Probation	\$	1,654.38
56	Stewart, Meredith	Mileage-Probation	\$	188.46
57	Stericycle, Inc.	Medical Waste Disposal-Sheriff	\$	98.94
58	System Development Services	Maintenance on LEADS-Sheriff	\$	349.80
59	ICRMT	Property & Liability-Co CLK	\$	19,700.75
60	ICRMT	Workmans Comp-Co Clk	\$	17,703.50
61	Schulte, Rebecca	Reimburse Frames-Ch Judge	\$	19.74
62		Total	\$	87,014.68

Motion/Vote - Claims & Payroll

Glenn L. Gurtner made a motion to approve Claims & Payroll from February 14, 2018, to March 13, 2018. Dean J. Bernhardt seconded the motion. The motion passed by vote.

BUILDING & GROUNDS

1	Albers Fire Protection Equip	Inspection of Fire System-Sheriff	\$	119.00
2	Plumbmaster, Inc.	Plumbing Parts-Sheriff	\$	212.16
3	Pro-Fab Metals, Inc.	Maintenance-Sherif	\$	425.00
4	TVC Tech, Inc.	Computer Work-Courthouse	\$	1,097.31
5	Republic Services	Garbage Disposal-Sheriff	\$	110.00
6	Consolidated Communications	Repair-Co Clk	\$	331.86
7	DePew Heating	Maintenance-Sherif	\$	210.00
8	John Deere Financial	Operating Supplies-Sheriff	\$	31.95
9	Kaskaskia Supply & Rental	Operating Supplies-Sheriff	\$	232.96

10	Lorenz Supply Co	Cleaning Supplies&Toiletries-Sheriff	\$	1,241.81
11	Mac's Fire & Safety	Fire Extinguishers-Cir Clk	\$	97.00
12	Taylor Lock & Key	Re-Key Oval Office-Sheriff	\$	48.00
13	Taylor Lock & Key	Change handle on Vault/Activ Sht-Cir Clk	\$	73.00
14	Orkin	Monthly Inspection-Sheriff	\$	212.18
15	RP Lumber	Operating Supplies-Sheriff	\$	102.87
16	Stombaugh's Heating & Air	Replaced Interface in Courtroom-Sheirff	\$	712.00
17	Sysco St. Louis LLC	Cleaning Supplies-Sheriff	\$	59.26
18	Ameren IP	Electricity-Jail	\$	1,062.43
19	Ameren IP	Electricity-Storage Shed	\$	43.39
20	Liberty Utilities	Heat-Annex	\$	186.00
21	Fayette Water Co	Water-Storage Shed	\$	31.61
22	Verizon Wireless	Cell Phones-Probation	\$	87.51
23	Verizon	Air Cards/Mobile Phones-Sheriff	\$	797.61
24	Newwave Communications	Internet Line Charges-Ch Judge	\$	27.99
25	Newwave Communications	Internet Line Charges-Co Offices	\$	288.22
26	AT&T	Basic 911-Co CLk	\$	238.20
27	Ameren IP	Electricity-Courthouse	\$	1,181.62
28	Ameren IP	Electricity-Annex	\$	65.59
29	Ameren IP	Electricity-Washington Building	\$	43.57
30	Frontier Communications	Basic 911-Sheriff	\$	52.44
31	AT&T	Phones-Sheriff	\$	311.43
32	Newwave Communications	Internet-Sheriff	\$	220.07
33	Liberty Utilities	Heat-Courthouse	\$	1,133.66
34	Liberty Utilities	Heath-Washington Building	\$	38.64
35	Liberty Utilities	Heat-Jail	\$	947.63
36	City of Vandalia	Water and Sewer-Courthouse	\$	72.12
37	City of Vandalia	Water and Sewer-Courthouse	\$	72.12
38	City of Vandalia	Water and Sewer-Jail	\$	1,714.92
39	City of Vandalia	Water and Sewer-Annex	\$	29.40
40		Total		\$ 13,962.53

Motion/Vote - Building & Grounds

Glenn L. Gurtner made a motion to approve the Building & Grounds Claims as read. Dean J. Bernhardt seconded the motion. The motion passed by vote.

PURCHASING & PRINTING

1	Fayette Co Treasurer	Postage-Ch Judge	\$	20.54
2	Midwest Office	Office Supplies-S of A	\$	385.53
3	Midwest Office	Office Supplies-Treasurer	\$	1,799.40
4	Midwest Office	Office Supplies-Co Clk	\$	23.96
5	Midwest Office	Office Supplies-Sheriff	\$	292.04
6	Midwest Office	Office Supplies-Sheriff	\$	964.42
7	Midwest Office	Office Supplies-Probation	\$	94.32
8	Walmart	Office Supplies-Sheriff	\$	185.67
9	Heros In Style	Uniforms-Sheriff	\$	177.92
10	County Market	Inmate Food-Sheriff	\$	245.34
11	Galls, LLC	Vehicle Maintenance-Sheriff	\$	55.93
12	Wex Bank	Fuel for Squads-Sheriff	\$	291.30
13	Byers	Traffic Remit Envelops-Cir Clk	\$	339.43
14	Thomson Reuters	Library Plan Charges-States Atty	\$	55.98
15	Thomson Reuters	West Info Charges-Cir Clk	\$	395.28
16	Thomson Reuters	West Info Charges-States Atty	\$	395.27
17	Siemens Healthineers	Agents for Drug Machine-Probation	\$	7,270.06
18	Rhodes Automotive	Vehicle Maintenance-Sheriff	\$	528.90
19	Axon Enterprise, Inc.	Taser-Sheriff	\$	1,302.00
20	Global Technical Systems, Inc.	Radio Repair-Sheriff	\$	323.86
21	Kaskaskia Supply	Transcripts to inmates-Cir Clk	\$	25.35
22	Leon Uniform Co	Uniforms-Sheriff	\$	604.90
23	Mr. Lube	Vehicle Maintenance-Sheriff	\$	245.21

24	Manatron Inc.	2018 Assmt Books-S of A	\$	1,667.30
25	Meyer Oil	Fuel for Squads-Sheriff	\$	3,141.79
26	Quill	Office Supplies-Cir Clk	\$	460.60
27	Ramsey News Journal	Evidence Receipt Forms-Sheriff	\$	68.00
28	Ramsey News Journal	Office Envelopes-Sheriff	\$	129.77
29	Ramsey News Journal	Office Supplies-Coroner	\$	197.60
30	Ray O'Herron Co, Inc.	Uniforms-Sheriff	\$	155.44
31	Sirchie	Collection Tubes, Evidence-Sheriff	\$	167.07
32	South Central FS	Fuel for Squads-Sheriff	\$	41.67
33	Sysco St. Louis, LLC	Inmate Food-Sheriff	\$	6,888.71
34	Sperry Service Inc.	Vehicle Maintenance-Sheriff	\$	669.38
35	Vandalia Leader Union	2018 Primary Inserts-Co Clk	\$	612.00
36	Vandalia Leader Union	Board Meeting Notice-Co Clk	\$	58.50
37	Vandalia Auto Supply	Vehicle Maintenance-Sheriff	\$	14.99
38	Vandalia Auto Supply	Vehicle Maintenance-Sheriff	\$	13.68
39	Vandalia Auto Supply	Vehicle Maintenance-Sheriff	\$	37.98
40	WPMB/WKRV	Board Meeting Notice-Co Clk	\$	60.00
41	Neo Post	Postage Machine-Treasurer	\$	5,000.00
42	Diekemper Photography	Court Reporter Pic-Ch Judge	\$	30.00
43		Total	\$	35,437.09

Motion/Vote - Purchasing & Printing

Glenn L. Gurtner made a motion to approve the Purchasing & Printing Claims as read. Dean J. Bernhardt seconded the motion. The motion passed by vote.

FAYETTE COUNTY EMA CLAIMS

1	Wex Bank	January Fuel	\$	43.89
2		Total	\$	43.89

Motion/Vote - Fayette County EMA Claims

Glenn L. Gurtner made a motion to approve the EMA Claims as read. Dean J. Bernhardt seconded the motion. The motion passed by vote.

HIGHWAY DEPARTMENT CLAIMS

1		COUNTY BRIDGE		
2	Fayette Co Treasurer	xfr into TBP/Local Share of PE	\$	20,000.00
3	Nokomis Ex & Trucking, Inc.	Davis Bridge Tree Removal	\$	16,250.00
4		Sub Total	\$	36,250.00
5				
6		COUNTY HIGHWAY		
7				
8	Ameren IL	Electric	\$	500.00
9	Daniels, Brenda	Feb Mileage	\$	103.68
10	Brians Sales & Services	Leaf Blower Repairs	\$	68.86
11	Clement Communications	Safety Posters	\$	184.76
12	Crossroads Truck Equip, Inc.	Filters	\$	211.62
13	Deere Credit, Inc.	Tractor Lease Fee	\$	5,100.00
14	Dee's Cleaning Service	Clean Office	\$	250.00
15	FE Moran, Inc.	Alarm Monitoring	\$	25.00
16	Fabick Tractor Company	Parts	\$	153.96
17	Fabick Tractor Company	Parts	\$	50.52
18	Fayette Co Hospital	Drug Testing	\$	50.00
19	Fayette Co Treasurer	January Postage	\$	29.03
20	Fayette Water Co	Rural Water	\$	30.00
21	Frailey's Diesel Repair	Service Work on Truck	\$	2,007.80
22	Green Guard	First Aid & Safety Supplies	\$	270.78
23	John Deere Financial	Parts	\$	58.60
24	Kaskaskia Supply	Supplies	\$	102.14

25	Liberty Utilities	Gas	\$	500.00
26	Midwest Construction Services	Signs	\$	54.48
27	Vandalia Auto Supply	Parts	\$	91.49
28	Taylor Lock & Key	Locksmith Repairs	\$	20.00
29	Osburn Assc, Inc.	Signs	\$	773.90
30	Osburn Assc, Inc.	Signs	\$	70.00
31				
32	Payroll Account	Pay End Date 02-02-2018	\$	1,356.80
33	Payroll Account	Pay End Date 02-16-2018	\$	1,356.80
34	Payroll Account	Pay End Date 02-16-2018	\$	7,869.10
35	Payroll Account	Pay End Date 02-02-2018	\$	7,350.40
36				
37	Rush Truck Center	Service Work on Truck	\$	469.50
38	South Central FS	Fuel Bill	\$	4,026.06
39	St. Louis MRO, Inc.	Drug Testing	\$	36.00
40	Verizon Wireless	Cell Phones	\$	104.58
41		Sub Total	\$	33,275.86
42				
43		ENGINEERING		
44	Michael A. Maxey	IL Eng Conf Reg Fees	\$	130.00
45	Payroll Account	Pay End Date 02-02-2018	\$	3,619.20
46	Payroll Account	Pay End Date 02-16-2018	\$	2,500.56
47	Payroll Account	Pay End Date 02-02-2018	\$	2,296.71
48	Payroll Account	Pay End Date 02-16-2018	\$	4,365.67
49		Sub Total	\$	12,912.14
50				
51		FEDERAL AID MATCH		
52	Hampton, Lenzini & Renwick	Preliminary Eng/Altamont Rd	\$	975.00
53	Rhutasel & Associates Inc	ROW Work Loudon 10-08125-00-BR	\$	1,436.40
54	Rhutasel & Associates Inc	ROW Work Wheatland 14-19126-00-BR	\$	1,315.40
55		Sub Total	\$	3,726.80
56				
57		GRAND TOTAL	\$	86,164.80

Motion/Vote - Highway Department Claims

Glenn L. Gurtner made a motion to approve the Highway Department Claims as read. Dean J. Bernhardt seconded the motion. The motion passed by vote.

COUNTY BOARD MEMBERS PAY

1	Jacob Harris	1 Claims, 1 Purchasing & Printing		
2		3/13/18 Board Meeting	\$	168.88
3				
4	Jennifer Waggoner	1 Purchasing & Printing, 1 Ins & Personnel		
5		1 Good Energy 160 mi, 3/13/18 Board Meeting	\$	281.20
6				
7	John C. Daniels, Jr.	1 Finance, 2 Ins & Personnel		
8		3/13/18 Board Meeting	\$	208.88
9				
10	Jeffery E. Beckman	2 Union Neg, 2 Rd & Brdg, 2 Fin, 2 SCIRP&DC, 1 E911		
11		1 Ins & Pers, 3/13/18 Board Meeting	\$	589.32
12				
13	Glen W. Daniels	1 Road & Bridge, 2 Motor Fuel, 1 Ins & Personnel		
14		3/13/18 Board Meeting	\$	234.30
15				
16	Chad Austin			
17		3/13/18 Board Meeting	\$	55.40
18				
19	Dean J. Bernhardt	1 Claims, 1 Insurance & Personnel		
20		3/13/18 Board Meeting	\$	130.00
21				

22	Mark Isaiah	1 CEFS		
23		3/13/18 Board Meeting	\$	90.00
24				
25	Darrell Schaal	1 Finance		
26		3/13/18 Board Meeting	\$	140.76
27				
28	Keith Cole			
29			\$	-
30				
31	Glenn L. Gurtner	1 Claims		
32		3/13/18 Board Meeting	\$	102.96
33				
34	Bryce Kistler			
35		3/13/18 Board Meeting	\$	54.32
36				
37	Wade Wilhour			
38			\$	-
39				
40	Glenda Bartels	1 Finance, 1 Purchasing & Printing		
41		3/13/18 Board Meeting	\$	185.08
42				
		Total		\$ 2,241.10

Motion/Vote – County Board Members Pay

Glenn L. Gurtner made a motion to approve the County Board Members Pay. Dean J. Bernhardt seconded the motion. The motion passed by vote.

Board Member Comments & Non-Action Items

Wade Wilhour, announced that the Annex Building has been put on the 'market'. Inquired about changing the amount of board members from 14 to 7, must be done during the 2020 election year.

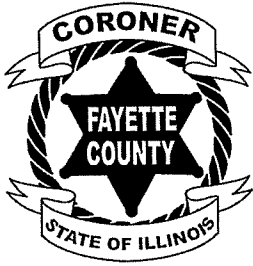
Chad Austin, mentioned that the Insurance and Personnel committee needed to watch the underwriting rules. The County could possibly be without insurance for 30 days and cause a penalty to the County.

Adjournment

Darrell Schaal made a motion to adjourn this meeting. Bryce Kistler seconded the motion. The motion passed by vote. Meeting adjourned at 7:18 PM.

Submitted:

Vicky L. Conder
Fayette County Clerk and Recorder



DAVID HEJL

(618) 283-5027

221 S. Seventh St., Room 101, Vandalia, IL 62471

coroner@fayettecountyillinois.org

13 March 2018

RE: CORONER ACTIVITY REPORT

Dear Fayette County Board:

Attached is the Week 7-Week 10 compiled statistics regarding the main activities required to perform the duties of the Office of the Coroner of Fayette County followed by the complete year-to-date report of coroner activity and associated costs. I am tracking this data and providing comments in order to give the Board a better perspective on the needs and concerns of the Office of the Coroner.

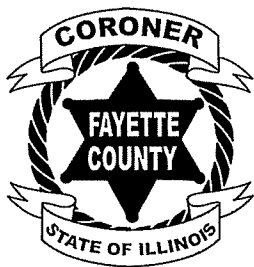
I welcome any questions at any time throughout my time in this office.

Regards,

David J. Hejl, Coroner (appointed)

Enclosures: (1)

Work Log 2018 / Case Log 2018



DAVID HEJL

(618) 283-5027

221 S. Seventh St., Room 101, Vandalia, IL 62471

coroner@fayettedcountyillinois.org

Work Log	12-18 Feb	19-25 Feb	26 Feb-04 Mar	05-11 Mar
2018	Week 7	Week 8	Week 9	Week 10
Coroner cases	2	1	1	1
Autopsies	0	0	0	1
Miles total	8	396	38	192
Hours total	23	28	30.5	27
FCC calls	31	31	12	29
Other calls	10	2	8	7
Cremation Permits	2	0	1	1
CP Revenue	\$100	\$0	\$50	\$50

NOTES:

The necessary (by state guidelines) **autopsy in Week 10** was ordered on a truck driver's spouse who was a passenger on a commercial load trip originating in Canada. This is required due to the age of the decedent (59yo), being associated with a work environment (transportation company), possibly a chemically induced death (prescription drugs), and due to citizenship (Canadian). The preliminary cause was found, pending toxicology results.

I have started an account with a mobile **x-ray** company that will reduce associated costs of autopsies that require x-ray scans. We will receive the Medicare rate which is much lower than the hospital billing rate.

The Coroner's Office has one fully trained **deputy**, two deputies in training, and two people in the interview process to become a deputy. Deputy Coroners only receive pay when they take call upon completion of their training.

The Coroner's office receives \$50 per **cremation** permit issued. I am now using this fund to purchase criminal investigation supplies, thereby reducing other General Fund line items as appropriate.

Work Log 2018

	01-07 Jan	08-14 Jan	15-21 Jan	22-28 Jan	29 Jan-04 Feb	05-11 Feb	12-18 Feb	19-25 Feb	26 Feb-04 Mar	05-11 Mar
	Week 1	Week 2	Week 3	Week 4	Week 5	Week 6	Week 7	Week 8	Week 9	Week 10

Coroner cases	3	1	1	0	2	1	2	1	1	1
Autopsies	1	0	1	0	1	0	0	0	0	1
Miles total	91	136	92	68	158	4	8	396	38	192
Hours total	37	44.25	32	20	31	21	23	23	28	30.5
FCC calls	38	21	48	34	60	23	31	31	12	29
Other calls	16	16	11	20	5	2	10	2	8	7
Cremation Permits	4	3	1	3	4	0	2	0	1	1
CP Revenue	\$200	\$150	\$50	\$150	\$200	\$0	\$100	\$0	\$50	\$50
Total CP Revenue				\$550	\$750	\$750	\$850	\$850	\$900	\$950
Avg # Hrs	41	41	38	33	33	31	30	30	30	29
Avg # Working Calls	30	30	36	35	40	37	36	36	33	33
Running 3-wk avg Hrs			38	32	28	24	25	24	27	29

(SLU course)

(office organize)

Current avg # of hrs per day (5) total 5.9
 Current avg # of calls per day (5) total 6.5
 Current avg # of hrs per day (7) total 4.2
 Current avg # of calls per day (7) total 4.7

Total cases 13
 Total autopsies 4
 Total miles 1183
 Total hours 293.75
 Total FCC calls 327
 Total other calls 97
 Total permits 19
 Total CP revenue \$950

Permit No.	Case No. (-2)	Disposition	Paid	Notes/COD	Pathologist	Transport	Labs/Tox	X-Rays	Autopsy Total	Cumulative
CR18-008	FC18-001	Rankin	Yes	Natural	No					
CR18-005	FC18-002	Hohlt & File	Yes	only permit/N	X					
CR18-006	FC18-003	McCracken	Yes	only permit/N	X					
Burial	FC18-004	Miller	N/A	Natural	No					
Burial	FC18-005A1	Donnell-Wiegand	N/A	Accident		1200	350	275	0	\$1,825
CR18-009	FC18-006	Hohlt & File	Yes	Natural	No				*	
CR18-010	FC18-007A2	Macz	Yes	Accident		1400	136	240	2835	\$4,611
CR18-011	FC18-008	Hohlt & File	Yes	Natural	No					
CR18-013	FC18-009A3	Hohlt & File	Yes	Accident		1200	136	235	0	\$1,571
Burial	FC18-010	Miller	N/A	Natural	No					
Burial	FC18-011	Kennedy	N/A	Natural	No		Kennedy			
CR18-017	FC18-012	Hohlt & File	Yes	Natural	No					
Burial	FC18-013	Lockhart & Green	N/A	Natural	No					
Burial	FC18-014	Hohlt & File	N/A	Natural/DC 27Feb	No					
CR18-019	FC18-015A4	CITS	()	Legare FH Quebec		1400	136	()	0	\$1,536
										\$9,543

* will be reduced with new x-ray vendor.

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Fayette County

Sheriff's Office

221 South Seventh Street Vandalia, Illinois 62471



CHRIS SMITH **LARRY HALLEMAN** **BRYAN GLIDDEN** *Phone: 618-283-2141*
SHERIFF **CHIEF DEPUTY** **JAIL ADMINISTRATOR**

Sheriff's Monthly Report

February 2018

Public Safety

Number of Incident Reports: **713**

Number of Patrol Miles: **21,673 miles**

Number of Citations issued: **84**

Revenue – Traffic tickets: **\$6,811.53**

Revenue – Criminal DUI: **\$8,155.05**

Process Service

Number of Civil Process/Summons Served: **56**

Number of Warrants Served: **52**

Jail

Number of Fayette County Local Inmates

Number of New Inmates/Bookings: **113**

Number of Inmates Released: **120**

Number of Pre-trial Inmates: **148**

Average inmate pre-trial confinement days: **45**

Number of Federal Inmate billed days: **137**

Federal Inmate Revenue: **\$10,540.00**

Fayette County Emergency Management Agency

Kendra Craig, Coordinator

Department Report, March 13, 2018

February 21: IEMA Web EOC Training

February 22: Army Corp of Engineers

March 2: IEMA Directors Meeting

March 3: Severe Weather Seminar

March 5: Vandalia Student Staff Committee Meeting

March 6: Starcom Drill

Severe Weather Drill

March 13: Presentation at Rotary

Currently working on updating the EOC. Planning and Open House in May

Working on Obtaining Tier II Reports